

OGC 7-0553

ER 9-2301

5 APR 1957

Honorable Sherman Adams  
Assistant to the President  
The White House  
Washington, D. C.

Dear Sherm:

In a letter from Philip Young, dated February 18, 1957, he spoke of the President's desire for him to take action regarding the Hoover Commission's recommendations on relationships between noncareer political executives and the career administrators in the Federal Service. The aim was to relieve career administrators from involvement in advocacy of policies and programs and from political controversy, and to have the non-career category designated by the President. The latter requested that each agency promulgate a policy statement to fit its particular situation.

Our situation in the Central Intelligence Agency is somewhat different from that of the average department and agency in the Executive Branch. We are founded on a concept of career service from top to bottom for our staff employees. My own position as Director and that of General Cabell as Deputy Director are the only two offices that are filled by Presidential appointment and require Senatorial confirmation. Neither General Cabell nor I have ever considered ourselves political appointees. You will recall that I, a lifelong Republican, was appointed as Deputy Director of Central Intelligence by former President Truman and as Director by the President.

I believe it is of the utmost importance to maintain the principle of nonpolitical objectivity in the Central Intelligence function, and I believe this was the clear intent of Congress as shown by debates during the consideration of legislation affecting the Agency. I, therefore, have prepared a policy statement in

(EXECUTIVE REGISTRY FILE)

accordance with Philip Young's request, a copy of which is enclosed, asserting that there are no noncareer political executive positions in the Central Intelligence Agency. I believe this is consistent with the President's philosophy in this matter. Please let me know whether you agree that issuance of this policy statement would be appropriate under these circumstances.

Sincerely,

SIGNED

Allen W. Dulles  
Director

**Enclosures (2)**

Policy Statement

Philip Young's ltr,  
std 18 Feb 57

OGC:LRH:jeb

cc: DCI w/copies of att

DDCI w/copies of att

ER w/copies of att

DD/S w/orig signed copy of att 1 and copy of att 2

Director of Personnel w/copies of att

Legislative Counsel w/copies of att

General Counsel w/copies of att

C  
O  
P  
Y

**HOOVER COMMISSION RECOMMENDATIONS ON PERSONNEL  
AND CIVIL SERVICE**

1. In order to implement certain personnel recommendations of the Hoover Commission having to do with the relationship between "noncareer political executives" and "career administrators" in the Federal Service generally, heads of departments and independent establishments have been directed to prepare and promulgate to their personnel a policy statement which fits their particular situation but definitely carries out the desires of the President and the Hoover Commission recommendations to keep career administrators out of "political controversies".
2. All personnel are advised that there are no "noncareer political executive" positions in the Central Intelligence Agency.
3. It is essential that in the course of our work neither the Agency nor its personnel becomes identified with partisan policies, and it is the duty of all personnel to keep out of political controversies.

**ALLEN W. DULLES**  
**Director of Central Intelligence**

THE WHITE HOUSE  
WASHINGTON

February 18, 1957

TO: HEADS OF DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS  
SUBJECT: THE IMPLEMENTATION OF HOOVER COMMISSION RECOMMENDATIONS  
NUMBER 1(a), 1(b), AND 2 ON PERSONNEL AND CIVIL SERVICE

Some time ago the President wrote to me regarding the Hoover Commission personnel recommendations which cover relationships between the noncareer political executives and the career administrators in the Federal service. After indicating his general approval of these recommendations, the President stated:

"I request that you develop\*\*\*a program of action which takes these suggestions into account."

In this connection, President Eisenhower stated:

"One of the most important reports submitted by the (Hoover) Commission deals with personnel and Civil Service. ...The Commission points out very effectively the degree to which better direction of the affairs of government and improvement in the general level of its services to our people depend upon improved federal personnel management. ...The Commission emphasizes the vital need of strengthening our political executive group and offers many valuable suggestions for meeting this problem. ...The Commission also emphasizes the need to strengthen the career service. ...It is increasingly essential to our democratic system that our career personnel be competent, well-trained and non-partisan. The Commission points to the dangers of permitting career servants in the course of their work to become identified with partisan policies, and thus subject to personal attack. The Commission addressed itself to this difficult and long-standing problem and developed criteria for designating the tasks which are appropriate for political appointees as distinguished from those which should be assigned to career employees. The Commission points out very properly that its suggested criteria must be applied

- 2 -

with some degree of flexibility. I believe that these criteria are basically sound and that they provide a useful guide for a practical division of responsibility between these two groups of public servants."

Accordingly, it is the desire of the President that positive action be taken to improve personnel management by strengthening both the political executive and career administrator groups in government.

The first three recommendations of the Hoover Commission on personnel and civil service seek to accomplish this objective. In brief, they provide:

1(a) That career administrators, as rapidly as possible, be relieved of responsibility for the advocacy or defense of policies and programs, and that they be kept out of political controversies.

1(b) That, to the extent needed, additional noncareer executives be provided at the departmental level; and that noncareer appointees not be placed in line of command below career administrators.

2. That the President designate the positions which should be in the noncareer category in accordance with the criteria specified in the report, but with some flexibility.

To carry out Recommendation No. 1(a), the heads of departments and independent establishments will prepare and promulgate to their personnel a policy statement which fits their particular situation, but definitely carries out the desires of the President and the Hoover Commission recommendations to keep career administrators out of "political controversies."

Two copies of this policy statement should be submitted to the Executive Director, U. S. Civil Service Commission, within thirty days from the date of this letter. Practically all agencies agreed to this recommendation at the time comments were submitted to the Bureau of the Budget in reply to Budget Bulletin No. 55-5.

- 3 -

To implement Recommendation No. 1(b), the heads of departments and independent establishments will review their need for additional noncareer executives. In submitting comments in reply to the Budget Bulletin No. 55-5, the heads of most agencies stated that additional political executives are not needed now because legislation was secured by this Administration for additional assistant secretaries in several departments. Nevertheless, if a current review indicates a further need, the necessary legislative or administrative requests will be initiated at the earliest possible date.

To implement Recommendation No. 2, the heads of departments and independent establishments will compile a list of the positions in their agency which, in their opinion, should be included in the Non-career Executive Group, with the following exceptions:

1. The positions filled by Presidential appointment, with or without confirmation by the Senate, need not be listed. However, each agency will report on the above-mentioned list, the total number of such positions, as of December 31, 1956.
2. The positions in the Noncareer Executive Group which are now excepted as Schedule "C" positions need not be listed because information regarding these positions is already available. However, each agency will report on the above-mentioned list, the total number of such positions, as of December 31, 1956. (Note: Do not include the positions of a personal and confidential nature, such as junior personal aides, confidential secretaries, and personal chauffeurs because they are not executives.)

All other positions, which the head of each agency wishes to include in the Noncareer Executive Group, will be placed on this list by (a) title of the position, (b) organizational location, and (c) grade.

For each position on this list, submit, in addition, (a) an organization chart showing the location of the position in the agency, (b) a copy of the official position description, and (c) a statement which sets forth the characteristics and reasons for including the position in the Noncareer Executive Group.

- 4 -

The criteria in paragraphs (b) and (c) of Recommendation No. 2 of the Hoover Commission Report on Personnel and Civil Service, with such flexibility as may be required, shall be used in the preparation of this list.

Kindly submit the list with accompanying material in quadruplicate within 90 days from the date of this letter to the Executive Director, U. S. Civil Service Commission.

Upon receipt of these lists, representatives of the President's Adviser on Personnel Management, of the Director of the Bureau of the Budget, and of the Civil Service Commission will review them to assure reasonable compliance with the criteria. The results of this joint review will be communicated to the heads of agencies, following which steps will be taken by the agencies and these representatives to resolve any differences.

The finally approved and authenticated list will be sent to each agency head. These lists do not constitute requests for additional Schedule "C" positions. The practice now followed of securing Civil Service Commission Approval of Schedule "C" cases is not changed by these instructions. The above-mentioned review is to assure compliance with the criteria and to give one committee the overall picture on the total Noncareer Executive Group.

By direction of the President:



Philip Young

1821 ABH 1823 445:38 AM 2:10

MEMORANDUM FOR: THE DIRECTOR

Attached is the draft letter you requested in connection with the policy statement on non-career political executives arising out of the Philip Young letter.  
Recommend signature.

LAWRENCE R. HOUSTON  
General Counsel

STAT

5 April 1957  
(DATE)

FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

(47)